

ENTRY OF ACCOUNTS RECEIVABLE / NEW CUSTOMER BASE DATA



Please complete all mandatory fields marked with * in full.

1. COMPANY DETAILS

Company name*	
Legal form*	
VAT registration number*	
Website	

2. BILLING ADDRESS

Street / Number*	
Additional address details*	
Postcode*	
City*	
Country*	

3. DELIVERY ADDRESS

☐ Delivery address is the same as billing address

Street / Number*	
Additional address details*	
Postcode*	
City*	
Country*	

4. GENERAL CONTACT DETAILS

Head office telephone*	
General email*	

PRIMARY CONTACT

Name	
Title	
Email address	
Telephone	
Mobile	

SECONDARY CONTACT

Name	
Title	
Email address	
Telephone	
Mobile	

QUOTATION AND ORDER PROCESSING

Name of contact person	
Email address	
Telephone	

INVOICE PROCESSING

Name of contact person	
Email address	
Telephone	

EMAIL ADDRESS FOR ONLINE SHOP ACCESS

Name of contact person	
Email address	

Name of contact person	
Email address	

Name of contact person	
Email address	

EMAIL ADDRESS FOR NEWSLETTERS / PRICING INFORMATION

Name of contact person	
Email address	

Name of contact person	
Email address	

Name of contact person	
Email address	

The personal data you have provided will be processed in our database for the purposes of registering you as a prospective customer and for pre-contractual preparations for placing an order.

For detailed information on data retention periods and your rights, please refer to our Privacy Policy:

<https://www.hofmann-vratny.de/en/about-us/contact/data-protection>

☐ I agree that Hofmann & Vratny OHG may send me information about products and promotions.
This consent may be withdrawn at any time.

Date, Customer's signature